



National Chamber of Exporters of Sri Lanka Certificate of Ethical Trading



The NCE issues the Certificate of Ethical Trading (CET) in coordination with Ind-Expo certification limited to NCE member Exporters. The Partnership will increase the credibility of the certificate and also provide professional evaluation methods and Transparency.

About NCE

The National Chamber of Exporters of Sri Lanka (NCE), is the only Trade Chamber dedicated to exclusively serving exporters since its incorporation in 1986. The membership and activities of the Chamber have grown considerably due to its achievements. The membership includes leading Export Houses together with a large number of SMEs. The Chamber is the 'Voice of the Exporter'.

Website: www.nce.lk

About Ind-Expo

The Ind-Expo Certification Limited is a non-profit organization that offers certifications & training. Ind-Expo was also supported by the United Nations Industrial Development Organization (UNIDO) and Ind-Expo is accredited to award certificates for HACCP, ISO 22000, ISO 9001, ISO 14001, and ISO 45001 by the Sri Lanka Accreditation Board (SLAB) which is affiliated with the International Accreditation Forum (IAF) and is therefore internationally recognized.

Website: www.indexpo.lk

About Certificate of Ethical Trading (CET)

In modern international trade, it has become vital for exporters to conform to changing regulatory needs and consumer preferences through good practices related to Trade and labor, Ethical behavior, Environment & Society, in order to have a competitive advantage in international markets. In line with offering high-quality services to all its members, the National Chamber of Exporters Sri Lanka (NCE) **has commenced a special service for the issue of a 'Certificate of Ethical Trading' to Member Exporters who follow Ethical Trading Practices and conformity to Good environmental and social practices, based on 08 Principles which have been developed by the Chamber.**

Certificate of Ethical Trading (CET)- The 08 principles of evaluation are as follows.

Principle 1: Trading Practices:

- Procedure for monitoring the Purchase conditions
- Practices for on time payments
- Procedure for monitoring of records and documentation related to trade
- Method to agree the customer requirements
- Regulatory and legal requirements identified as part of the review of customer requirements/ labeling requirements of the country
- Customer complaints and feedback management procedure
- Good Hygienic conditions during processing, storage and transport
- Monitoring procedure of storage Conditions
- Traceability procedure
- For Food Industry; Prevent Contamination
- Risk Management system

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Principle 2: Payment of a Statutory Wages: -

- minimum wages under national Regulation (IRD Act)
- Pay wages to the employees as per National Requirements/Other requirements
- Pay all statutory commitments under national requirements

Principle 3: Child Labour and Forced Labour: -

- Non employed child labour/Forced Labour

Principle 4: Non-Discrimination, Gender Equity and Freedom of Association: -

- Non -discrimination in hiring,
- Access to training, promotion/disciplinary practices
- Termination or retirement based on race
- Age categories
- Equal Pay- Gender Policy
- Empower women
- No violence/Harassment confirmation etc.
- Not be hiring or using public security forces for the protection of the enterprise
- Needs to provide opportunities to organize and freedom of association where necessary.

Principle 5: Working Conditions: -

- health and safety of employees
- infrastructure developed
- working environment for employees
- working hours of your Workers
- consider internal violations of human rights

Principle 6: Capacity Building: -

- Training plan to train employees on multiple disciplines which required by your organization and trainings conducted
- Support small suppliers to improve their management skills, capabilities, leadership, product quality and access to markets, and support them in their efforts to meet the product standard as appropriate for your scale & leverage as a buyer.

Principle 7: Promotion of 'Good Values':

- Display of Ethical trading Principles/Training /Website updates or in any other manner
- Ensure ethical trading practices are followed along the value chain

Principle 8: Environment: -

- Comply with applicable legal requirements on environmental protection
- Manage waste effectively
- Other Efforts towards environment (Use of recyclable packing materials, measurements of emission of gasses/ noises, carbon foot print calculations)

These values are to be upheld as a continuous improvement basis at all applicant organizations.

Certification Procedure

1. Registration (Submit Application and registration fee)
2. Self-Declaration and Evaluation (Template will be sent after receiving registration and approval)

Technical Evaluation will be done by INDEXPO Certification Limited

3. Certification Committee Approval
4. Awarding of Certificate.

The CET is only provided to Members of NCE. Any member who wishes to register with the program should submit the application together with a declaration accepting and following the 8 Principles detailed above.

After registration, the technical team of NCE and INDEXPO Certification Limited reviews the self-evaluation declaration with objective information/subjective information.

The result of this process will determine the initial decision on Certification by the INDEXPO Certification Limited and NCE Secretariat by following the operational manual and procedures.

Once successful conformity assessment is completed, a report will be submitted to the Certification Committee of NCE for final decision on certification.

The Certification programme shall include an initial certification and surveillance evaluation based on a two years' certification cycle. Recertification evaluation will be carried out in the second year prior to the expiration of certification. The two-year certification cycle begins with the decision for certification or recertification.

Certification Logo



The "Certification Logo" is provided to certified members may be used in advertising and promotion of the company.

Benefits for Certified Members

- A credible certificate of value from the National Chamber of Exporters of Sri Lanka.
- Confirms adherence to Good Trading Practices.
- Confirms ethical behavior and adherence to the legislations related to labor, environment and Industries
- Provides an enterprise be competitive in international markets.
- Serves to attract the attention of stakeholders in the international market place, particularly buyers.

Contact Details

The National Chamber of Exporters of Sri Lanka,
131/6, Elvitigala Mawatha, Colombo -08, Sri Lanka
E-mail: nce@nce.lk
Website: www.nce.lk
Contact No: 0114344661

Sample Certificate



CERTIFICATE OF ETHICAL TRADING

This is to Certify that
TRADING PRACTICES OF
XXXXXXXXXXXXXXXXXXXX
Address: XXXXXXXXXXXXXXX

Is in Compliance with the Criteria of Certificate of Ethical Trading (CET)

Issued by the
National Chamber of Exporters of Sri Lanka (NCE)
On Principles of Ethical Trading Practices

Scope of Certification: XXXXXXXXXXXXXXX
Certificate No: CET 22xxx
This Certificate Awarded on 2022-07-28 is valid until 2024-07-27

President NCE



Secretary General/ CEO

National Chamber of Exporters of Sri Lanka
No. 131/6, Elvitigala Mawatha, Colombo 08, Sri Lanka
Hot Line : +94 114651765 Fax :+94 112372818
Email : nce@nce.lk
Web : www.nce.lk